

**Minutes of the  
Beeston, Holbeck & Hunslet Neighbourhood Improvement Board  
Core Group**

**Dewsbury Road One Stop Centre  
2.00pm on Friday 16<sup>th</sup> December 2011**

<b>Attendees</b>	<b>Apologies</b>
Cllr Angela Gabriel (AG) Chair Shaid Mahmood (SM) – Area Leader Matthew Walker (MW) – Leeds Federated HA Tom O’Donovan (TPO) – Area Improvement Manager	Steve Williamson (SW).

<b>Item</b>	<b>Introduction &amp; Apologies</b>	<b>Action</b>
<b>1.0</b>	<ul style="list-style-type: none"> <li>• Councillor Gabriel welcomed everyone to the meeting.</li> </ul>	
<b>2.0</b>	<p><b>Minutes of the Board 18<sup>th</sup> November &amp; Core Group 30<sup>th</sup> September 2011.</b></p> <ul style="list-style-type: none"> <li>• Approved.</li> </ul>	
<b>3.0</b>	<p><b>Matters Arising</b></p> <ul style="list-style-type: none"> <li>• The membership of the Core Group was confirmed as: Cllr Angela Gabriel Chair Shaid Mahmood – Area Leader Tom O’Donovan – Area Improvement Manager Matthew Walker Steve Williamson</li> <li>• A verbal update was given on the emerging sub boards. A report was presented to the H&amp;R Board seeking support to the establishment of area-based sub-boards that will report into the main Strategic Partnership Boards.</li> <li>• The report provided an overview of the principles that would underpin the establishment of the sub-boards, which it is anticipated will be the subject of an Executive Board report due for consideration in the New Year. Principles included:</li> <li>• Membership of the sub-boards will need to be genuinely cross-sector but recognise the potential for conflicts of interest within private sector organisations or between member bodies of the sub-boards;</li> <li>• As a starting point membership is proposed to include at least: <ul style="list-style-type: none"> <li>1 x Ward Member from each Council ward covered by the sub-board*</li> <li>Member of Parliament for constituency(s) covered by the sub-board</li> <li>2 x private sector representatives</li> <li>Homes and Communities Agency representative</li> </ul> </li> </ul>	

	<p>Third Sector representative 2 x investors/land owners</p> <ul style="list-style-type: none"> <li>• Each sub-board will also be able to determine more locally appropriate membership according to its agenda – this could include for example Registered Providers that are active in the area;</li> <li>• Sub-boards will also have the option to invite co-optees onto the sub-board to undertake specific pieces of work, as required.</li> <li>• Terms of reference for each sub-board will need to be agreed by the main Housing &amp; Regeneration Board.</li> <li>• Further detail was awaited.</li> </ul>	
<b>4.0</b>	<b>Terms of Reference</b>	
	<ul style="list-style-type: none"> <li>• It was reported that several places on the board remained vacant. Work would continue to appoint to the groups vacant. TPO to check community representatives and their availability for meetings.</li> </ul>	<b>TPO</b>
<b>5.0</b>	<b>Agenda Planning for NIB Meeting</b>	
	<ul style="list-style-type: none"> <li>• Progress on ERDF. It was agreed to invite Al Garthwaite to give an update on this item.</li> </ul>	<b>AG</b>
	<ul style="list-style-type: none"> <li>• Localism Act. It was noted that several strands of this were currently being introduced. These would have a direct impact on the area and it was important that the board had a grasp on the key aspects of the act. In particular the Holbeck residential area had been included in the bid for <b>Neighbourhood Planning Pilots</b>. It was felt that the relationship between this work and the local planning function needed exploring and understanding. The introduction of <b>Community First</b> was also mentioned in relation to the Beeston &amp; Holbeck and City &amp; Hunslet Wards. The former Holbeck OP day Centre was mentioned as a possible facility that might form part of a <b>Community Assets</b> transfer. The proposed Neighbourhood Pride initiative was raised, it was noted that further information was required.</li> </ul>	<b>TPO</b>
	<ul style="list-style-type: none"> <li>• NEET – Jobs &amp; Skills item for next agenda. Explore local jobs focus for PFI. Follow up from board on moves to link City College, Extended Services &amp; Jobs &amp; Skills to address NEET issues.</li> </ul>	<b>TPO</b>
	<ul style="list-style-type: none"> <li>• PFI – Discussion following report to board. Issues such as Member involvement and update to a future board by the PFI provider to be followed up.</li> </ul>	<b>TPO/GC</b>
	<ul style="list-style-type: none"> <li>• Cross Boundary Work – Cottingley update discussed. Programme across Inner &amp; Outer area to be developed. Consider Holbeck as next project. Timetable required.</li> </ul>	<b>TPO</b>
	<ul style="list-style-type: none"> <li>• Colin Mawhinney to be contacted to explore contribution of his section to</li> </ul>	<b>TPO</b>

	this work.	
	<ul style="list-style-type: none"> <li><b>The following agenda was agreed</b></li> </ul>	
	ERDF update	<b>AG</b>
	Localism Act - as listed above.	<b>Various</b>
	Jobs & Skills	<b>JH</b>
<b>6</b>	<b>Any Other Business</b>	
	<ul style="list-style-type: none"> <li>Future meeting to review information on Infant Mortality</li> <li>Future agenda Childrens Services update. Ward based information required from Clusters.</li> <li>ASB update to a future meeting</li> </ul>	<b>BU MH/JA</b>
<b>7</b>	<b>Dates of Future Meetings</b>	
	<ul style="list-style-type: none"> <li>10th Feb – 2pm@ Dewsbury Road One Centre - Conference Room</li> <li>30th March – 9am@ Dewsbury Road One Centre - Conference Room</li> <li>1st June – 2pm@ Dewsbury Road One Centre - Conference Room</li> </ul>	